The President’s Staff Scholarship pays UTEP tuition and fees for up to six hours for two consecutive semesters (fall and spring only). This scholarship is offered in appreciation of the significant contributions that staff members make to the University mission.

If you are currently enrolled or you are considering pursuing your undergraduate degree, now is a perfect time to start with the support of this scholarship! The Office of Scholarships strongly encourages you to apply, as we would like to help you continue with your educational and professional growth!

**Why you should apply:**
- You can complete twelve hours paid for by the scholarship.
- With your supervisor’s approval, you may take three credit hours per semester during normal office hours.

**Eligibility**

Applicants must be pursuing an undergraduate degree to receive funding.

Applicants must be Classified Staff members who have been employed at UTEP full time (40 hours per week) for six continuous months before the beginning of the semester of enrollment. Student employment is excluded.

If you are currently attending or have attended college during the past five years, you must have a minimum GPA of 2.0. Any GPA six years old or older will not be considered.

**Deadline:**
July 7, 2014

Recipients will be announced by the President at the Staff Council Info Fair!
To apply

Complete and return this application to the Office of Scholarships (Mike Loya Academic Services Building, Room 202, second floor). An early application is advised. Please include the following materials and attach them to this application:

1. A personal statement – an essay of educational goals and objectives (minimum of 250 words) explaining why attending the University is important to you and how it might positively affect your job performance. You may wish to answer the following questions:
   - How have I contributed to the University?
   - How will the University benefit?
   - How would this opportunity contribute to my long-range goals?

2. A letter of recommendation from a supervisor

3. If you have previously attended a college/university other than UTEP, submit an unofficial transcript.

LAST NAME 

FIRST NAME 

UTEP ID NUMBER:

POSITION/TITLE:

OFFICE OR DEPARTMENT:

TELEPHONE/EXTENSION:

TOTAL NUMBER OF YEARS WORKING AT UTEP:

If you have previously attended a college or university, including UTEP, please complete the following, beginning with your most recent attendance:

1. NAME OF INSTITUTION:

   NUMBER OF HOURS COMPLETED:

2. NAME OF INSTITUTION:

   NUMBER OF HOURS COMPLETED:

3. NAME OF INSTITUTION:

   NUMBER OF HOURS COMPLETED:

Signature ____________________________ Date ________________________